

Dear Builder/Electrician:

Your help is needed to make sure that your customers and ours are properly billed. The NEC and Florida Statute 25-6.049 (2) require the load served by each meter be properly identified. CHELCO has required riveted labels for gang meter panels since 1999. In recent years, we have accepted vinyl lettering as a substitute. This is no longer the case. From this point forward, **riveted labels are the only acceptable form of indicator for gang panels.**

As you know, on new construction, a meter template must be submitted to Engineering. You can download the template form at http://www.chelco.com/member_resources/eng_forms.htm. This form is provided to the serviceman who is sent to connect the service. If the actual service does not match the labels on the meter panel exactly, no meter will be set. **A new meter template form must be completed, signed and submitted before the service is connected.** This could potentially delay service for several days.

In the future, **all "work with" permits involving two or more meters will require a new meter template form to be completed** before the serviceman will reset the meters. You can bring the form by any area office the day before the job or provide it to the serviceman on-site.

The reason for the stricter enforcement of these rules is the regrettable consequence of mislabeling. Residents whose services have been mislabeled end up paying for someone else's usage. When this occurs, it is usually a costly endeavor to correct the situation. As such, **the signatory on the meter template form will now be held fully responsible for all expenses associated with rectifying the problem.** Expenses may include but are not limited to: back billing, revenue shortage, employee labor and additional materials.

As always, we appreciate the opportunity to work with you. We hope that you understand that the fair and equitable treatment of our members is our utmost concern. If you have any questions, please feel free to contact CHELCO's engineering department.

850-892-2111

MULTI-GANGED METER CAN TEMPLATE

M	M	M	M
M	M	M	M
M	M	M	M
M	M	M	M

LEGEND

M -METER SOCKET

-UNIT SERVED LABEL

INSTRUCTIONS:

1. Responsible parties, who must sign below, shall fill in the unit numbers served by CHELCO's meter.
2. Template shows up to 16 meters. Please assign unit numbers to only the exact number of units to receive electrical service from this ganged meter can.
3. Mark out all unused template spaces.
4. Fill out additional templates for each separate meter can.
5. This meter can is for _____ (insert condo name or building number) and is a multi-ganged meter can with _____ (insert number) meter spaces.

NOTE:

1. Each meter socket must be identified with a permanently attached label (matching this meter can template) to indicate the circuit metered.
2. CHELCO's definition of a permanently attached label is one riveted or screwed to the meter socket.
3. This completed template will become a permanent record for billing purposes.

Developer/Contractor

Electrician

Print Name

Date

Print Name

Date

Sign Name

Date

Sign Name

Date

Company Name

Company Name